

Curriculum Committee Minutes
Monday, April 23, 2018
3:00-4:30 p.m., BU 119

ATTENDANCE

D. Achterman, S. Carr, N. Cisneros, N. Dequin, B. Donovan, M. Gomez, M. Gutierrez, P. Henrickson, F. Lozano, J. Maringer, C. Oler, J. Olivas, S. Sandler, L. Scott (minutes recorder), J. Stewart, L. Stubblefield, L. Tenney (Chair), K. Wagman, P. Williams

NOT PRESENT

A. Rosette, C. Whitney

GUESTS

E. Dachkova, L. Flores, J. Nari, G. Richards, P. Wruck

- I. Call to Order: Welcome at 3:06 pm by Leslie Tenney
- II. Agenda adjustments and approval.
MSC (Scott Sandler/Phil Williams). All in favor. Agenda approved as corrected.
(Moved Math 412A and 412B together to items a and b under new courses).
Add item on next agenda - update accessibility agreement for distance education.
- III. Approval of Minutes: April 9, 2018
MSC (Nikki Dequin/Jane Maringer). All in favor. Minutes approved as corrected.
- IV. Information/Discussion
 1. Placement tests, multiple measures, prerequisites
The Curriculum Specialist now works in Peter Wruck's department. AB705 is going to have an impact on pre-requisites for several areas/courses. Peter Wruck will be leading a group to help develop solutions and implement change for student placement. The first step is to review pre-requisites of current courses and determine how they will be affected. The chancellor's office gave recommendations on placement tests for English. Recommendations for math should be next and ESL will hopefully follow.
 2. GE Course Review
A rubric was drafted for GE review and available to members should they wish to use it. Adding a new column for pre-requisites will be considered. Please contact Leslie Tenney if you would like her to email a copy. Reviewing the GE patterns and determining how they will affect other programs will help Gavilan to prioritize course offerings.
 3. Guided Pathways
The Curriculum Committee will need to expand role in order to encompass the Guided Pathways vision and make appropriate recommendations to Academic Senate. A recommendation was made to create work groups on Curriculum Committee to identify new functions in Guided Pathways, multiple measures and perform GE course review. A funnel approach was also suggested for these work groups. The base layer would focus on students' basic skills and placement. Next layer up would focus on the GE courses that would be in the Guided Pathways offering and how to make those fit. As it funnels up, layers/groups would become more specialized.

When programs are reviewed, outcomes also need to be assessed. The committee also has to work more closely with IEC in this regard. The pre-requisites, co-requisites and PLOs all have to be checked off in the review process. Math and English are currently building co-requisites for changes in the fall. The Curriculum Committee needs to help determine a way to place students in lower level classes as needed.

V. New Business

1. Deactivation of Courses

- a. ESL 581 ESL Pronunciation I
- b. ESL 582 ESL Pronunciation II

Motion to take above ESL courses together

MSC (Nikki Dequin/Doug Achterman). All in favor. Motion passed.

Discussion: Please remember to state reason for deactivating a course in justification.

- c. JFT 26B Fire Prevention 1B Code Enforcement
- d. JFT 9C Fire Instructor 1C

Motion to take above JFT courses together.

MSC (Doug Achterman/Ken Wagman). All in favor. Motion passed.

Discussion: Approved with enhanced documentation. Libby Flores will edit to state that fire instructor is being replaced with fire instructor 1 & 2 and that Fire Prevention will no longer be offered. She will notify Leslie when changed.

2. New Course – First Reading

- a. ART 4 History of Photography

MSC (Scott Sandler/Pat Henrickson). All in favor. Motion passed.

Discussion: Leslie Tenney will ask for clarification on whether a final exam is required or if there is a final activity. A question remains whether it would be more effective to build history of photography component into existing Art 8A (for C-ID approval) course instead of making this a new course.

- b. MATH 412A Math Refresher Part 1
- c. MATH 412B Math Refresher Part 2

Motion to take 412A and 412B together.

MSC (Pat Henrickson/Nikki Dequin). All in favor. Motion passed.

Discussion: Math 412 is being split into A and B and will be offered as an experiment in order to serve students' needs. These courses will be reviewing fundamental concepts. It is .5 units for 9 hours of lecture. When it is more established, the math department may consider credit/non-credit. Elena Dachkova will change Math 412B to pass/no pass like Math 412A. She will also make clarifications in course description. Elena will also expand offering to include additional options for hours and number of weeks for class. Leslie Tenney will summarize concerns and forward them to Elena.

- d. MATH 11 Integrated Precalculus

MSC (Scott Sanders/Ken Wagman). All in favor. Motion Passed.

Discussion: This course will integrate what is currently Math 8A and Math 8B. The Tech Review Committee had questions and concerns about units and justification for this course, which is being proposed as an 8 unit course. There is also concern that this may not fit into the Guided Pathways plan: the concern is that it will be difficult for students to complete 8 units of math in

one semester and balance the load taking only math at one time. Other colleges offer C-ID equivalent courses for 5 or 6 units and this one is 8 units. It was stated that this course will make it easier to cover materials and students will be more successful. They do have the option of taking Math 8A and Math 8B in two different semesters. Elena Dachkova will change justification.

e. MATH 215 Statistics Support

f. MATH 216 Business Calculus Support

Motion to take 2 support classes together.

MSC (Pat Henrickson/Ken Wagman). All in favor. Motion passed.

Discussion: Math 215 would be a co-requisite option for statistics. The math department is still debating the number of hours/units that they will offer. One issue is that students have to decide on course readiness at time of enrollment. Some colleagues have said that students are choosing to go with co-requisites via word of mouth that it may be a good option. It was suggested to set up co-requisite as a late start.

3. New Course – Second Reading

a. ART 41 Gallery Assistance

MSC (Nicole Cisneros/Scott Sandler). All in favor. Motion passed.

Discussion: The instructor decides on the schedule/number of units that the course will be offered each semester.

b. FRNH 2B Intermediate French

MSC (Scott Sandler/Nikki Dequin). All opposed. Motion denied.

Discussion: The course listing has several issues. There are issues with the SLOs and evaluation ranges. Lecture hours should state 90 hours. Will send back and discuss at next meeting.

c. KIN 91B Hip-Hop, Level 2

MSC (Nikki Dequin/Jane Maringer). All in favor. Motion passed.

Discussion: LEH should be the same for 91A and 91B. Approved as corrected.

MATH 218 Precalculus Support

MSC (Phil Williams/Nikki Dequin). All in favor. Motion passed.

Discussion: Changed lecture hours to lab. Approved as corrected.

d. MCTV 43 Digital Video Editing

MSC (Scott Sandler/Jane Maringer). All in favor. Motion passed.

Discussion: There was a question as to whether Gavilan needed a second editing/video class. DM113 has some overlap. It was stated that the students need this and it covers more than just software. It was recommended that Phil Williams meet with Grant Richards and review curriculum to see if it can be a cross listed class.

4. Modify Courses

a. MATH 12 Mathematics for Elementary Teachers

b. MATH 242 Algebra for Statistics

Motion to take above math courses together.

MSC (Jane Maringer/Phil Williams). All in favor. Motion passed.

Discussion: In Math 12 under SLO 3 a space is needed between and & exam. Evaluation percentages did not have range in right place. Approved as corrected. Ken matched the C-ID and it will go for approval. For Math 242, in SLO 1, get rid of “be able to.” In SLO 4 replace “demonstrate proficiency in calculating probabilities” with “calculate probabilities.” This is a way to get students from Algebra 1 level to transfer level in 1 year.

- c. POLS 3 Introduction to Comparative Politics
- d. POLS 4 Introduction to International Relations
Motion to take 3 and 4 together.

MSC (Phil Williams/Nikki Dequin). All in favor. Motion passed.

Discussion: SLOs 2, 3, and 4 need a period. Some of SLOs say “so on and so on.” The year assessed was 2013/2014 and it says 2009 in student learning outcomes. Leslie will send a note to fix it.

- e. THEA 20 Introduction to Scriptwriting

MSC (Scott Sandler/Jane Maringer). All in favor. Motion passed.

Discussion: The range should say to 99 under first methods of evaluation. Check assessment site – the assessment listed might be wrong.

- f. WTRM 236 OSHA 10 Construction Industry Safety Course

MSC (Phil Williams/Nicole Cisneros). All in favor. Motion passed.

Discussion: In SLOs 2 and 3, take out “measures” in the learning outcome. In justification, it should be “class will be employed” and not “well be employed. “

VI. Adjournment

Motion to adjourn by Scott Sandler at 4:50 pm. Next meeting: May 14, 2018